



**AFGE**

AFGE Local 3972

# FAQ'S

## FY 2017 DELAYED PERFORMANCE AWARDS SETTLEMENT

### 1. Why am I receiving this settlement?

In April 2018 AFGE Council 222 filed a grievance on the Agency's failure to process performance awards timely as required in the Collective Bargaining Agreement (CBA). In an effort to resolve the grievance the Agency and the Union agreed to a settlement of \$30,000 which will be distributed to employees who received a cash performance award in FY2017.

### 2. Who is entitled to receive the settlement?

Any bargaining-unit employee, whose official duty station was located in Region 8, that received a performance cash award for FY 2017 is eligible to receive the settlement.

### 3. What is required to receive the settlement?

- a. You must have received a performance award in FY 17 to be eligible.
- b. You must have been a Region 8 BUE for FY 17.
- c. You must submit a copy of your HUD issued identification card.
- d. You must submit a copy of your FY 17 SF-50 (to be retained by AFGE Local 476 for documentation purposes.) **Please redact your PII (DOB and SSN) beforehand.**
- e. You must return a copy of the signed Acknowledgement to the OCHCO/PBRD mailbox at: [pbrd@hud.gov](mailto:pbrd@hud.gov).

### 4. What if my official duty station was in another region for FY 17, but I am now a Region 8 employee, am I entitled to receive the settlement from AFGE Local 3972?

No. You should contact the Local of your FY 17 official duty station to obtain your settlement. Settlement funds were distributed to each AFGE Local, so your settlement has been accounted for in that appropriate region. Every AFGE Local will have a list of it's bargaining unit employees for FY 17 and will be able to properly verify your eligibility.

# FAQ'S cont'd

## **5. How will I know if I am providing the correct SF-50 for documentation?**

In section 5-B Nature of Action, you should see "INDIVIDUAL CASH AWARD RB". Make sure your SF-50 has a 2018 approval date and not a 2017 date. (A 2017 approval date indicates a 2016 personnel action and will not be accepted.)

## **6. Where can I find my SF-50 for fiscal year 2017?**

All SF-50 Notice of Personnel Actions can be found in your Electronic Official Personnel Folder (eOPF) at <https://eopf.opm.gov/hud>. We have attached an Employee Quick Reference Guide for your information. If you have questions about how to access your file, you should contact your Administrative Officer or Supervisor for assistance.

## **7. My SF-50 lists "INDIVIDUAL CASH AWARD NRB" in section 5-B, am I still eligible for the settlement?**

No. Your SF-50 must have Code 840 and INDIVIDUAL CASH AWARD RB in order to be eligible.

## **8. Am I eligible for the settlement if I received a time-off award in FY 2017?**

No. Only those employees that received a performance award (Individual Cash Award RB) are eligible for the settlement.

## **9. Is there a deadline to receive my settlement?**

Yes. 6 months after a full return to the office.

## **10. What if I don't want to receive my share of the settlement, do I need to do anything?**

No. Any funds that are remaining after the deadline for the first round of distribution will be re-distributed to those employees that initially accepted the settlement.